



Year 9 Assessment Handbook

2026



St Brigid's Prayer

Woman of wisdom and compassion,
steward of God's precious gift of Creation
Peacemaker where turmoil reigned,
Light of hope to those who suffered
You ignited passion for learning,
empowering those in your care
Inflame our hearts and minds in Christ
So that we may have the courage to live out our call to love as His disciples
And ensure that our world is a better place for our having lived.
Amen.

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Welcome to Year 9

Dear Year 9 Students,

Welcome to Year 9! This is an important year in your learning journey, and we're pleased to provide you with your Assessment Handbook—a valuable resource to help you navigate your academic responsibilities with confidence.

Inside this handbook, you'll find key information to support your success, including:

- **Assessment Policies and Procedures:** Clear guidelines to help you understand how assessments are conducted and what is expected of you.
- **Illness and Misadventure:** Steps to follow if unexpected circumstances affect your ability to complete an assessment.
- **Assessment Schedules:** Subject-specific timelines to help you stay organised and plan your study effectively.

We encourage you to read through the handbook carefully and refer to it throughout the year. It's designed to help you feel informed, prepared, and supported.

Wishing you a successful and rewarding year ahead!

Warm regards,

Dr Amanda Eades

Director of Teaching and Learning

STAFF DIRECTORY

SENIOR LEADERSHIP TEAM	
Principal	Adam Murdoch
Assistant Principal Evangelisation and Catechesis	Damien Tomsett
Assistant Principal Student Achievement	Joyce Ison
Director of Teaching and Learning	Amanda Eades
Director of Student Wellbeing	Tegan Bayliss
Director of Administration	Rachel Foo
Business Manager	Lyndall Benton
LEADERS OF LEARNING	
Religious Education	Kathleen Giblin and Michael Landrigan
English	Paige Catt
HSIE and Languages	Naomi Gibson
Mathematics	Angela Wark
PDHPE	Samson Underwood
Science	Sherrie Cooper
TAS	Joseph Martindale
Creative and Performing Arts	David Walker
Learner Diversity	Meredith Carantinos
Vocational Education and Training (VET)	Daniel Hoolihan
Youth Ministry Coordinator	Maisie Tenev
Leader of Data Analysis and Accreditation	Mark Peterson
LEADERS OF WELLBEING FOR LEARNING	
Lakes	Tom Philpot
Kildare	Amber Walters
Walker	Matthew Boiden
Terry	Nicholas McFarlane
Leader of Student Wellbeing	Josh Killen

LINES OF COMMUNICATION

This information is provided to you to facilitate communication between home and the college. Most issues at St Brigid's Catholic College can be resolved very quickly if directed to the correct staff member. To assist you and your son or daughter, the flow chart below details the lines for effective communication within the college.

**Please note that the college office/reception hours are:
7.30am – 3.30pm Monday to Friday**

Please email staff via Compass or call the school 02 7256 2122

Teaching and Learning

Subject Teacher

Issues relating to specific subjects, learning and teaching, which include assignments & examinations, homework, resources and equipment, are directed to the class teacher

Leader of Learning

If the issue is unable to be resolved or
Leader of Learning Support
for issues relating to Learner Diversity

Director of Teaching and Learning

for issues in relation to college curriculum, student illness and misadventure, student assessment, NESA requirements, reporting etc.

Assistant Principal Student Achievement

works in conjunction with the Director of Teaching and Learning and Wellbeing for Learning on all areas of the College.

Wellbeing

Mentor Teacher

Issues relating to student wellbeing, illness and notes, issues at home, uniform requirements, student health, day to day arrangements

Leader of House

If the issue is unable to be resolved or is of a more serious nature.
At this stage you may also wish to involve the **College Counsellor**.

Director of Student Wellbeing

for issues in relation to student management, discipline issues, detentions, student progress, absences etc.

Assistant Principal Evangelisation and Catechesis

works in conjunction with the Director of Teaching and Learning and Wellbeing for Learning on all areas of the College.

Principal

Appointments can be made through the Principal's personal assistant.

Assessment Policy and Procedures

St. Brigid's Catholic College assessment policy has been devised in the light of its Mission Statement, following guidelines laid down by NESAs, to be just to students on an individual basis, to the students in each course as a group, and to the teachers who have responsibility for its implementation.

1. Notification of Assessment Tasks

Notification of assessment tasks will be communicated to students in writing at least **two weeks** prior to the due date.

NOTE: It is each student's responsibility to check the details of the assessment task notification. **Approximate timings of tasks are located in this assessment handbook.**

Additionally, if a student is absent when the assessment task notification is issued it is their responsibility to obtain the task information from the class teacher on return to school.

There will not be a staggered due date because of student absence.

2. Presenting assessment tasks

Hand in assessment tasks

Assessment tasks must be submitted on the date and at the time indicated on the assessment notification, and by the method designated on the notification (eg. In person or via Canvas).

No tasks will be accepted at student services/reception.

In-class tasks—tests, examinations, speeches and presentations

- It is expected that each student will bring basic equipment to an assessment task, as well as any special apparatus indicated by the class teacher or on the assessment notification. Students should not expect to be allowed to borrow equipment.

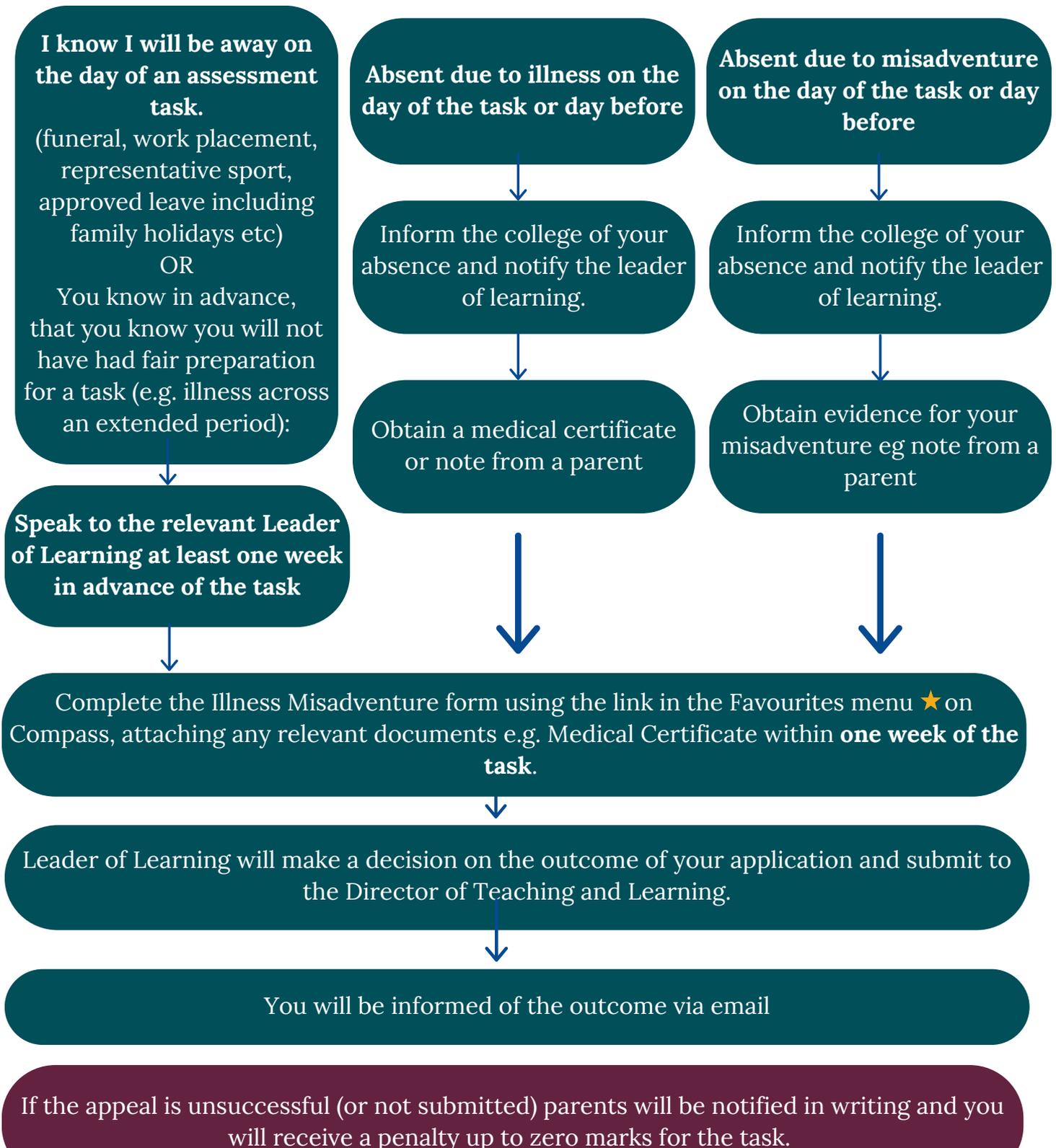
- Unless other instructions are given, normal examination conditions will apply to all tasks, including mobile phones and smart watches being prohibited from the examination room (**a mark of zero will be awarded if mobile phones or smart watches are found**). Note that written instructions are given to each student prior to the formal examination periods detailing specific procedures and behaviour expectations.

The security of the assessment task prior to submission is the responsibility of the student. No consideration can be given for tasks which have allegedly been lost or stolen.

A penalty of 20% per day will be deducted from the students total for the task for late submissions. This will affect the task mark on the students report.

Illness and Misadventure Procedures

If you are away when an assessment task is due, you need to submit an illness and misadventure form. There is a link on Compass under the star menu. You will need a note from a parent or a medical certificate as evidence.



Malpractice

Malpractice (cheating or dishonest practices /unfair advantage/plagiarism) and non-serious attempts

All work submitted for assessment must be the student's own: **it cannot be copied from another student, plagiarised from reference material, downloaded from the internet, nor completed by nor in collaboration with another student (unless group work is specified in the task notification), parent, tutor or other. This includes the use of Artificial Intelligence (AI) to compose or improve assessment task submissions.**

Any work suspected of not being original (including use of AI) will be subjected to further investigation by the teacher and Leader of Learning. If proven to be not original work, a **zero mark** will be awarded. All students involved, whether borrowers or lenders of work, are subject to a zero mark and parents will be notified in writing.

Use of AI in Assessment Tasks

All work submitted for assessment tasks must be the student's own. The use of AI tools is not permitted for assessment tasks.

Prohibited Use of AI (Considered Cheating)				
Getting Started	Research Assistance	Generating Content	Analysis	Editing
Creation of part or whole of required response.	Creation of summaries to be submitted as part of a task.	Writing whole paragraphs. Creating tables to display research.	Performing analysis of data or text. Writing conclusions based on data.	Rewriting text to improve clarity, tone or readability.

Students Applying for Leave

Granting of leave

This is a matter for the College Principal to determine. The College Principal has discretion in granting leave if they are satisfied that the reason for the absence is substantial and that the progress of the student towards course outcomes will not be unduly affected.

If a student needs to take leave they must apply in writing to the College Principal at least 2 weeks prior to departure providing clear evidence as to why leave should be given. Students must wait until the College Principal has given permission, before taking leave. Students should not automatically assume leave has been granted. **If leave is granted, then any assessment tasks due in the time of the leave should be either submitted before the leave OR submitted on the due date.**

Failure to gain approval for leave and/or submit required assessment tasks may result in a mark of zero being awarded for missing tasks.



YEAR 9

ASSESSMENT

SCHEDULES

2026

Times are approximate. Exact dates will be confirmed with a minimum of two weeks' notice.

Agriculture – Year 9

Term/ Week	Task Description	Weighting
T1/W9	AgriVision Video	25%
T2/W5	Sustainable Agriculture Research Task	25%
T3/W9	Plant Production Practical / Report	25%
T4/W5	Pollination and Honey Design Task	25%
	Total	100%

Child Studies – Year 9

Term/ Week	Task Description	Weighting
T1/W7	Group Presentation	30%
T3/W6	Portfolio	40%
T4/W2	Yearly Examination	30%
	Total	100%

Commerce – Year 9

Term/ Week	Task Description	Weighting
T1 / W9	Group Presentation - <i>The Consumer and Financial Environment</i>	25%
T2 / W8	Employment Profile - <i>The Work Environment</i>	25%
T3 / W7	Written Report / Excursion - <i>The Legal and Political Environment</i>	25%
T4 / W5	In-Class Test- <i>Law in Action</i>	25%
	Total	100%

English – Year 9

Term/ Week	Task Description	Weighting
T1/W8	Speech	25%
T2/W8	Examination	25%
T3/W9	Analytical Essay	25%
T4/W6	Imaginative Response	25%
	Total	100%

Food Technology – Year 9

Term/ Week	Task Description	Weighting
T2/W2	Food Selection and Health	20%
T2/W6	Ongoing practical's	20%
T2/W8	Food In Australia	20%
T3/W9	Food For Specific Needs	20%
T4/W6	Ongoing practical's	20%
	Total	100%

HSIE – Year 9

Term/ Week	Task Description	Weighting
T1/W7	Research Task – <i>Biomes and Sustainable Agriculture</i>	25%
T2/W6	Topic Test – <i>Changing Places</i>	25%
T3/W7	In-Class Report – <i>Making a Better World</i>	25%
T4/W5	Topic Test – <i>Australians at War</i>	25%
	Total	100%

Industrial Technology Timber – Year 9

Term/ Week	Task Description	Weighting
T1/W10	Practical Project	20%
T2/W9	Practical Project and Folio	30%
T3/W9	Project Folio	15%
T4/W4	Practical Project	35%
	Total	100%

International Studies – Year 9

Term/ Week	Task Description	Weighting
T1/W7	Contemporary Cultural Event Research Report	50%
T3/W8	Presentation	50%
	Total	100%

Marine Studies – Year 9

Term/ Week	Task Description	Weighting
T1/W7	First Aid Video	25%
T2/W5	Research Task	25%
T3/W7	Topic Test	25%
T4/W4	Student Choice Presentation	25%
	Total	100%

Mathematics – Year 9

Term/ Week	Task Description	Weighting
T1/W10	Task – <i>Financial Mathematics and Area, Surface Area & Volume</i>	25%
T2/W5	Mid-year exam – <i>All topics covered in Semester 1 (Financial Mathematics, Area, Volume, Data, Algebraic Techniques and Equations).</i>	25%
T3/W7	Task – <i>Trigonometry & Properties of Geometric Figures</i>	25%
T4/W5	Yearly Exam – <i>All topics covered during the year</i>	25%
	Total	100%

Music – Year 9

Term/ Week	Task Description	Weighting
T2/W2	Performance	35
T3/W4	Composition	30
T4/W3	Listening (Aural) Exam	35
	Total	100

PASS – Year 9

Term/ Week	Task Description	Weighting
T1/W9	Event Management	25%
T2/W8	Scenario Response	25%
T3/W9	Skill Acquisition	25%
T4/W3	Yearly Examination	25%
	Total	100%

PDHPE – Year 9

Term/ Week	Task Description	Weighting
T1/W8	Practical Observation	30%
T2/W7	Mental Health Written Task	30%
T4/W3	Yearly Examination	40%
		Total 100%

Religion – Year 9

Term/ Week	Task Description	Weighting
T1/W8	Writing Styles in the Bible Pamphlet	25%
T2/W5	Saints and Sacraments Teaching Resource	25%
T3/W8	Living a Loving Life Short Film	25%
T4/W6	Exploring Beliefs Research Project	25%
		Total 100%

Science – Year 9

Term/ Week	Task Description	Weighting
T1/W9	Scientific Investigation Report	20%
T2/W9	Topic Test (Biology)	30%
T3/W5	Research Task (Resources)	20%
T4/W2	Presentation (Ecosystems)	30%
		Total 100%

Textiles – Year 9

Term/ Week	Task Description	Weighting
T1/W9	Introductory project and folio	25%
T2/W9	Furnishings product and folio	25%
T3/W9	Textile Art and folio	25%
T4/W7	Non-Apparel product and folio	25%
	Total	100%

Visual Arts – Year 9

Term/ Week	Task Description	Weighting
T2/W2	Studio Drawing (Body of Work)	30%
T2/W6	Half-Yearly Exam	20%
T3/W10	Heroes and Villains – Ceramic Sculpture	30%
T4/W3	Yearly Exam	20%
	Total	100%

Assessment Summary

Week	Term 1 2026	Term 2 2026	Term 3 2026	Term 4 2026
1				
2		Food Technology Music Visual Arts		Science Child Studies
3				Visual Arts Music PASS PDHPE
4			Music	Industrial Technology Marine Studies
5		Agriculture Religion Mathematics	Science	Agriculture Mathematics Commerce HSIE
6		Food Technology Visual Arts HSIE Marine Studies	Child Studies	Food Technology English Religion
7	Marine Studies Child Studies HSIE International Studies	PDHPE	Marine Studies Mathematics Commerce HSIE	Textiles
8	English Religion PDHPE	Food Technology Commerce PASS English	Religion International Studies	
9	Agriculture Science Commerce PASS Textiles	Industrial Technology Textiles Science	Agriculture Food Technology Industrial Technology English PASS Textiles	
10	Industrial Technology Mathematics		Visual Arts	
11				



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